

# WANSTEAD & SNARES BROOK CRICKET CLUB

## Minutes of the Management Committee Meeting held on Tuesday 17<sup>th</sup> December 2013 @ 8:00pm

**Present:** M. Pluck (Chair), C. Hurd, N. Hutchings, T. Hebden, L. Enoch, J. Palmer,  
P. Staniford, Arfan Akram

### 1.0 Apologies for absence

Ms. K. Byrne, S. Andrews

### 2.0 Minutes of previous meeting

2.1 The minutes of the previous Management Committee Meeting (9<sup>th</sup> October 2013) were agreed as a true and accurate record of proceedings. One minor amendment was identified and would be made prior to final publication.

**Action** Nigel Hutchings to amend the minutes as necessary and send a copy of these to Sanjay Batra for publication on the website.

### 3.0 Actions from the previous meeting

3.1 *Discuss how to increase the football sections financial contribution to the overall club – a meeting took place and it was agreed during this that we would no longer pay to have the bar manned during the football season.*

3.2 *Contact Greene King to arrange meeting with Lynn Rising to discuss current pricing arrangements – there was a meeting at the end of October to identify ways of maximising bar takings/profits. The following were discussed as part of an improved package to be offered by Greene King:*

- Reduction in prices on IPA and Fosters
- A special promotion to include personalised glassware, umbrellas etc. along with a free tour of the brewery. The feasibility of arranging a club trip next year was discussed.
- An up front loyalty bonus paid to the club – we would have to commit to a 3 year contract to receive this

In addition, Greene King also suggested different products that may be more beneficial to us. These included replacing one of our existing lagers with Carlsberg and switching to Thatchers cider. Martin Pluck suggested that we go ahead with Greene King's recommendations although we would need to discuss this with Lynn Rising and Simon Andrews before making a final decision on this.

**Action** Chris Hurd to discuss Greene King proposals with Simon Andrews and Lynn Rising.

- 3.3 *Fully rebuild the top Overton Drive sightscreen in the close season – **carry forward to the start of the season.***

**Action** Trevor Hebden to follow up with Simon Bottomley regarding the work on rebuilding the top sightscreen at Overton Drive before the start of next season.

**Action** Joe Palmer to provide costings for using metal as opposed to wood when rebuilding the top sightscreen at Overton Drive.

- 3.4 *Follow up with Mr Gakhal at Gak's (formerly Hare) Wines about taking out an advertising board at Overton Drive – **carry forward.***

**Action** Len Enoch to follow up with Mr Gakhal at Gak's (formerly Hare) Wines about taking out an advertising board at Overton Drive (*carried forward*)

- 3.5 *Purchase the John Sankey plaque when he buys the trophies for the end of season presentation (*carried forward*) – completed.*

- 3.6 *Identify a replacement Welfare Officer – a potential candidate for this role has been identified but nothing as yet has been finalised on this.*

**Action** Len Enoch to continue efforts to find a replacement Welfare Officer

- 3.7 *Ensure that the Club Development Plan meets the ECB criteria and is completed by March 2014 – Len Enoch was still working on this. **Carry forward.***

**Action** Len Enoch to ensure that the Club Development Plan meets the ECB criteria and is completed by March 2014.

- 3.8 *Assemble a Club Development Plan Committee – Committee membership had been agreed (see agenda item 4.1 below.)*

- 3.9 *Ask Mike Mead to chair the Club Development Plan Committee – completed (see agenda item 4.1 below.)*

- 3.10 *Liase with Nigel Baldwin to raise the height of the netting at Nutter Lane – Martin Pluck had completed this work.*

- 3.11 *Follow up with Nigel Baldwin to ensure the groundsman is aware of the need to mark up the pitches for the October football tournament at Overton Drive – this tournament did not take place.*

- 3.12 *Follow up with Scott Emmons regarding the October football tournament – Martin did speak to Scott Emmons but unfortunately this tournament did not go ahead as planned. Scott has confirmed the he is keen to get involved in club fund raising exercises next summer.*

**Action** Martin Pluck to contact Scott Emmons about organising a football tournament in February or March next year.

- 3.13 *Complete the **About Us** section on the play-cricket website between October 2013 and January 2014 – the ECB play-cricket website was a real problem and was not working correctly. Having said that, the About Us section had already been automatically updated based on club information held elsewhere on the ECB website.*
- 3.14 *Arrange a follow-up meeting with Habitari for the week beginning 21st October – despite several attempts to do so Martin Pluck was unable to arrange the meeting, What had looked like being a promising sponsorship opportunity appeared not to have worked out as we had hoped.*
- 3.15 *Follow up with Graham Jelley to impress upon him how much we spent on coaching last year and ask for Essex to contribute towards the cost of these – Martin Pluck had phoned Graham Jelley to discuss the costs we were incurring in subsidising training courses and explained that we needed assistance from Essex to fund these. Graham suggested exploring funding options such as Pro-Active East London and the Redbridge Bursary Scheme but nothing was forthcoming here. Len Enoch confirmed that the recent change in course structure was further complicating the issue. The traditional Level 1 course had been replaced by 2 types of course – junior and senior. It was not clear what age groups these 2 courses covered and what happened when a junior became an adult for coaching purposes. Despite numerous attempts by Trevor Hebden to obtain clarification from Essex on this it was still not clear what course we should be putting people on now.*

Len also clarified the overall coaching requirements for the junior section. The ratio was roughly 1 coach per 10 juniors meaning the club needed in the region of 30-35 qualified coaches. Typically we would need to train at least 3 new Level 2 coaches each year. Last year the club spent around £1,500 on training coaches. We used provide a 50% subsidy towards the cost of attending these courses but, following the introduction of the club accreditation scheme this has increased to 100% over the past 2 years. We can no longer afford to provide this level of support and we would need to ask individuals to contribute something themselves towards the cost of courses that they attended. Unfortunately, the lack of any available funding from Essex, or from elsewhere, for these courses really called into question the viability of our continuing to support the existing number of juniors at the club.

**Action** Martin Pluck to go back to Graham Jelley and ask what further progress had been made on identifying funding for cricket coaching courses.

**Action** Trevor Hebden to continue to press Essex for clarification on the new coaching courses.

- 3.16 *Amend the Management Committee minutes as necessary and send a copy of these to Sanjay Batra for publication on the website – completed.*
- 3.17 *Liaise with Sanjay Batra to add details of the club Football Section sections to the website (carried forward). The Essex Olympian Football League that the club had joined this year had a really good website A link to this should be added to the club's website.*

**Action** **Paul Staniford** to provide Sanjay Batra with details of the link to the Essex Olympian Football League website

3.18 *Provide Chris Hurd with web link that has details of FA initiative for promoting level 5/level 6 football clubs – carry forward.*

**Action** **Paul Staniford** to provide Chris Hurd with web link that has details of FA initiative for promoting level 5/level 6 football clubs

3.19 *Confirm the exact date of the October football tournament at Overton Drive – this did not take place (see 3.12 above.)*

3.20 *Put up the John Sankey plaque at Nutter Lane when it is available (carried forward) – now that the plaque was available Trevor Hebden would do this straightaway.*

**Action** **Trevor Hebden** to put up the John Sankey plaque on the side wall of the referees room at Nutter Lane (*carried forward*)

3.21 *Complete the Essex Cricket Club Review Document online via [www.essexcricket.org.uk/community/club-information-planning](http://www.essexcricket.org.uk/community/club-information-planning) by the end of February – carry forward.*

**Action** **Trevor Hebden** to complete the Essex Cricket Club Review Document online via [www.essexcricket.org.uk/community/club-information-planning](http://www.essexcricket.org.uk/community/club-information-planning) by the end of February (*carried forward*)

3.22 *Liaise with Fayyaz to carry out a stock take of the current kit assets – this had been done and highlighted the fact there was still quite a lot of stock outstanding. We needed to identify the best way to help clear the remaining items.*

**Action** **Trevor Hebden** to email Martin Pluck with details of outstanding clothing stock.

3.23 *Send Martin Pluck a list of all club members the club had paid for to go on coaching courses – carry forward.*

**Action** **Trevor Hebden** to send Martin Pluck a list of all club members the club had paid for to go on coaching courses (*carried forward*)

#### 4.0 Club Development Report

4.1 The Club Development Committee membership had been agreed. Mike Mead would chair this Committee, which would report to the Management Committee. A short questionnaire, comprising 3 open questions, would be sent to all club members. Certain targeted members would also receive an invitation to participate in a fuller interview. The following participants would be included (Club Development Committee responsibilities shown in brackets):

- Management Committee members (Mike Mead)
- Junior Cricket Team managers (Chris Hurd)
- Social members and playgroup (Brian Clark)
- Players (Jonathan Das)

- Ladies (Helen Myers)
- External clubs (Rohit Gupta)
- Football Section members (Paul Staniford to nominate)

All replies would remain confidential. This initiative would start in earnest in early January.

## **5.0 Fund Raising**

### **5.1 Sponsorship**

There was nothing to report here other than the Greene King initiative noted under 3.2 above.

## **6.0 Treasurer's Report**

### **6.1 Statement of Accounts**

The accounts for the year ending 30<sup>th</sup> September 2013 had been finalised and showed that the club had lost £7,237. This was slightly less than originally anticipated but was still a substantial loss. An outstanding job had been done with regard to managing expenses and when donations were taken into consideration the operating loss was in fact less than the previous year. Nevertheless, the situation was still critical and the club needed to achieve a significant increase in income this year. We would look to focus on 2 big fund raising events to provide the necessary additional income.

### **6.2 Club Bank Account**

Switching the club's bank account from NatWest to Barclays had not been as straightforward as expected due to confusion regarding the existing signatories at NatWest. These included Tony Pluck, Vic Joslin and John Gray, who would have to be removed from the NatWest account before we could complete the transition to Barclays.

## **7.0 Bars**

### **7.1 Bar Chairman's report**

October 2013 saw an increase in bar takings of £3,000 compared to the same month last year. November was £200 down on last year's figure but the December's takings were expected to exceed those of December 2012.

January 2014 was looking to be a relatively quiet month at the moment but we were looking to do a quiz towards the end of the month. There were currently a couple of functions confirmed for both February and March.

## **8.0 Grounds**

### **8.1 Grounds' report**

Despite the reduced maintenance work this year, the outfields at both grounds had recovered well from the rigours of the summer. The football pitch at Nutter Lane had played very well so far this season although the recent heavy rain was likely to affect this in the coming weeks.

*The Management Committee would like to thank Manny and Sam Velani for fixing the outside lighting at Overton Drive.*

## 8.2 Overton Drive Car Park

The resurfacing work had been completed – the contractors had done an excellent job on this.

*The Management Committee would like to thank Wanstead Sports Grounds Limited for their contribution towards the cost of this refurbishment.*

## 9.0 Social

### 9.1 Social Events

A quiz was scheduled for the end of January 2014. In addition, 3 teams – Woodford Green, The North Star and Our Lady of Lourdes – had expressed an interest in playing 6 aside football matches in January next year. As noted under 3.12 above we would also look to liaise with Scott Emmons regarding hosting a football tournament at Overton Drive in February or March.

## 10.0 Safeguarding

There was nothing to report on this.

## 11.0 Cricket

### 10.1 Adult Cricket

The 'A' team was currently 2<sup>nd</sup> in Division 1 of the Metropolitan Essex Peter May indoor league. The 'B' team were mid table in the same division. We would be taking a team to play in the Vienna Cup in February 2014.

Although the 'A' team finished runners-up in last year's Division 1 they would be taking part in the National Indoor Cup as the winners, Asians, were not eligible to participate in this competition. The next round of this would be on Saturday 18<sup>th</sup> January. We would also be playing Ardleigh Green, the winners of the other Metropolitan Essex Peter May indoor league, on Saturday January 4<sup>th</sup> to decide who would represent Metropolitan Essex in the Essex Indoor Finals.

Early dates for next season's outdoor fixtures had been confirmed s:

- i. Saturday 26<sup>th</sup> April – League Cup (home) against Southend-on-Sea.
- ii. Sunday 27<sup>th</sup> April – ECB National Cup (home) against Enfield in Group 14
- iii. Saturday 10<sup>th</sup> May – opening league fixtures

The captains for the 6 adult teams had been confirm and these appointments would be ratified at the next Players Meeting. This would be scheduled for the second week in February – Nigel Hutchings to chair this in Martin Pluck's absence.

**Action** Nigel Hutchings to arrange Players Meeting for 2<sup>nd</sup> week in February.

## 10.2 Junior Section

As ever, junior participation levels in the indoor leagues had been very high – 10 teams had been entered. The indoor nets were scheduled to start at Caterham School on 12<sup>th</sup> January 2014.

## 10.3 Ladies Section

After another excellent indoor season, the Ladies team had once again reached the final of the Chelmsford Indoor Competition.

## 12.0 Football

The team were now in the 3<sup>rd</sup> Division of the Essex Olympian League and had made an excellent start to the season – they were currently top. There were 2 further teams now playing at Nutter Lane – an U21 side on Saturdays and an U16 team on Sundays

## 13.0 Any Other Business

### 13.1 AGM

This would have to be pushed back until mid-March as Chris Hurd, who would be chairing this in Martin Pluck's absence, would not be available until then. Martin Pluck would provide the AGM Agenda Cricket Report remotely from Switzerland.

**Action** Nigel Hutchings to arrange AGM for mid-March.

**Action** Martin Pluck to write AGM Agenda Cricket Report

**Action** Martin Pluck to produce labels and provide envelopes for the AGM agenda to be sent out in early February

### 13.2 Pavilion refurbishment

No real progress had been made on this to date, which meant that we would not now be able to start work on this until next winter. Martin Pluck had found it very difficult to get hold of Mullaleys to provide any quotes.

**Action** Martin Pluck to follow up with Graham Russell on the design options for the pavilion refurbishment

## 14.0 Date of next meeting

14.1 Last week in January 2014 – date to be confirmed.